

ATTENTION TO ALL NEW CLUBS BEING FORMED or EXISTING CLUBS UPDATING

1. FIRST: Each club must affiliate with the "TBF" The Bass Federation.
2. Go on line at: [www.tbfwebservices.com/app.php](http://www.tbfwebservices.com/app.php)
3. Check NEW or EXISTING
4. Fill out ALL information and submit
5. You will get a password back in 3 to 4 days
6. At that time go back on line at [www.tbfwebservices.com/app.php](http://www.tbfwebservices.com/app.php) and go to the Show Login Page. Login
7. Click on States or Indiana
8. Click on Clubs
9. Enter Club number and select Search
10. Select year
11. Fill in all boxes with each members information
12. Select Submit and you should get invoice #. Print out two (2) copies
13. Make Check out for the amount shown and send to TBF, 2300 E. Coleman, Ponca City, OK. 74604
14. Each club member must be affiliated with the TBF (\$15 if this is their mother club)
15. Each club members must be a FLW Standard membership (\$35)
16. Print a Contact Sheet from the Secretary's page and the Membership form, fill them out with the correct information and send to the IBF Secretary.
17. Make sure that the names are the same on all forms submitted (TBF / FLW / IBF)
18. If you have any problems contact the IBF Secretary via e-mail or phone